



**CHARTER STANDARD  
COMMUNITY CLUB**



**(Established 1997)  
www.southcavejfc.co.uk**



# Constitution

## 1. Name

The club shall be called South Cave Juniors Football Club.

## 2. Objects

The objects of the club shall be to provide organised football within South Cave, to arrange association football, coaching, training matches and social activities for it's members.

## 3. Status of Rules

These rules (the Club rules) form a binding agreement between each member of the Club, and the Club.

## 4. Rules and Regulations

The Club shall have the status of an Affiliated Member Club of the Football Association by virtue of its affiliation to/membership of The East Riding County Football Association, or any other local F.A. The Rules and Regulations of the Football Association Limited and Football Association or any League or Competition to which the Club is affiliated for the time being shall be deemed to be incorporated into the Club Rules.

## 5. Club Membership

- a. The members of the Club from time to time shall be those persons listed in the register of members (the Membership Register) which shall be maintained by the Club Treasurer.
- b. Any person who wishes to be a member must apply using the Member Application form and deliver it to the Club. Election to membership shall be at the sole discretion of the Club Committee. Membership shall become effective upon the applicant's name being entered in the Membership Register.
- c. In the event of a member's resignation or expulsion, his or her name shall be removed from the Membership Register.



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- d. At the discretion of the Committee and because a member has shown devotion and commitment to the Club, the position of “Honorary Member” may be awarded

This is a non-voting position, however it does entitle the “Honorary Member” to attend committee meetings.

Selection shall be made by a simple majority of the voting members of the Committee. The Chairman of the Club shall have a casting vote in the event of a tie.

- e. Child Protection – refer to appendix I
  - f. Code of Conduct for Players, Coaches, Parents and Spectators – refer to appendix II
  - g. Disciplinary Code – refer to appendix III
  - h. Equity Code (Equal Opportunities and Anti Discrimination) – refer to appendix IV
6. Subscription
- a. All players attending training sessions shall pay a nominal amount each session/term at a rate agreed by the Committee. This will be included within the agreed annual subscription fee (all as 6 (e))
  - b. Children who have parents as Qualified Coaches (awarded the 1st 4sport Level 1 Club Coach, previously the Junior Team Managers Award) and who are members of the club, are exempt from 6(a)
  - c. The Club will pay for attendance on a “1st 4sport Level 1 Club Coach” course upon a satisfactory period of assisting with coaching.
  - d. All players attending 11 aside and Mini-Soccer competitive matches shall pay a nominal amount each match as a match fee. This will be included within the agreed annual subscription fee.(all as 6(e))
  - e. The cost of subscriptions shall be decided at the Annual General Meeting.
  - f. The Club Committee shall have the authority to levy further subscriptions from the members as are reasonably necessary to fulfil the objects of the Club.
7. Resignation and Expulsion
- a. The Club Committee shall have the power to expel a Member when, in their opinion it would not be in the interests of the Club for them to remain a Member. An appeal may be made to the Committee in writing within fourteen days.
  - b. A Member who resigns or is expelled shall not be entitled to claim any, or share of any, of the Club property.
8. Club Committee
- a. The Club Officers shall consist of The Chairman, Secretary, Treasurer and other nominated Members.



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- b. The Club Committee shall consist of the Club Officers and other Members.
  - c. Each Club Officer and Club Committee Member shall hold the office for a period of 1 year unless otherwise resolved at the Special General Meeting. One person may hold no more than one position of Club Officer at any time. The Club Committee shall be responsible for the management of all the affairs of the Club. Decisions of the Club Committee shall be made by a simple majority of those attending the Club Committee meeting. The Chairman of the Club Committee meeting shall have a casting vote in the event of a tie. Meetings of the Club Committee shall be chaired by the Chairman or in his absence the Secretary. The quorum for the transaction of business of the Club Committee shall be 3.
  - d. Decisions of the Club Committee shall be entered into the minute book of the Club to be maintained by the Club Secretary.
  - e. Any member of the Club Committee may call a meeting of the Club Committee by giving not less than 7 days notice to all members of the Club Committee. The Club Committee shall hold not less than 6 meetings each year.
  - f. An outgoing member of the Club Committee may be re-elected. Any vacancy on the Club Committee, which arises between Annual General Meetings, shall be filled by a Member proposed by one and seconded by another of the remaining Club Committee Members and approved by a simple majority of the remaining Club Committee Members.
  - g. Save as provided for in Rules and Regulations of the Association and the Affiliated Association, to which the club is affiliated, the Club Committee shall have the power to decide all questions and disputes arising in respect of any issue concerning the Club Rules.
9. Annual and Special General Meeting
- a. An Annual General Meeting (AGM) shall be held in each year, no later than 30th June and the date shall be specified to all Members at least 31 days prior to the meeting date. The following will be included:
    - i. Receive a report of the Club's finances over the previous year
    - ii. Elect the Members of the Club Committee
    - iii. Consider and approve subscriptions for the following year
  - b. Nominations for election of Members as Club Officers or as Members of the Club Committee shall be made in writing by the proposer and seconder, both of whom must be existing Members of the Club, to the Club Secretary not less than 21 days before the AGM. Notice of any resolution to be proposed at the AGM shall be given in writing to the Club Secretary not less than 21 days before the meeting.
  - c. A Special General Meeting (SGM) may be called at any time by the Committee and shall be called within 21 days of the receipt by the Club Secretary of a requisition in writing signed by not less than 5 Members stating



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the purposes for which the meeting is required and resolutions proposed.  
Business at a SGM may be any business that may be transacted at an AGM.

- d. The Secretary shall send to each Member at his last known address written notice of the date of a General Meeting together with the resolutions to be proposed at least 14 days before the meeting.
- e. The quorum of the General Meeting shall be not less than three-quarters of the Committee.
- f. The Chairman or in his absence a Member of the Club Committee, shall take the chair. Each member present shall have one vote and resolutions shall be passed by a simple majority. In the event of an equality of votes the Chairman of the meeting shall have a casting vote.
- g. The Club Secretary, or in his absence a Member of the Club Committee, shall enter minutes of General Meetings into the Minute Book of the Club.

#### 10. Club Teams

At its first meeting following each AGM the Club Committee shall appoint a Club Member to be responsible for each of the Club's football teams. The appointed members shall be responsible for managing the affairs of the team.

#### 11. Club Finances

- a. A bank account shall be opened and maintained in the name of the Club (the Club Account). Designated account signatories shall be the Club Chairman, Secretary and the Treasurer. No sum shall be drawn from the Club Account except by cheque signed by at least two of the three signatories. All money payable to the Club shall be received by the Treasurer and deposited in the Club Account.
- b. The income and assets of the Club (the Club Property) shall be applied only in furtherance of the objects of the Club.
- c. The financial year shall be from the 1st June to the 31st May of each year.

#### 12. Dissolution

- a. A resolution to dissolve the Club shall only be proposed at a General Meeting and shall be carried by a majority of at least three-quarters of the members present.
- b. The dissolution shall take effect from the date of the resolution and the Members of the Club Committee shall be responsible for the winding up of the assets and liabilities of the Club.
- c. Any surplus assets remaining after the discharge of the debts and liabilities of the Club may be disposed of in such other manner, as the Members of the Club, with the consent of the Parent Association (THE F.A) shall determine.